

WEAVERLAND VALLEY AUTHORITY

4610 Division Highway
East Earl, PA 17519 (717) 354-5593

BOARD MEETING AGENDA

March 10, 2025

1. OPEN MEETING

A. Minutes approval (February 10th)

B. Public Comment (public comment otherwise at time of each agenda item)

Action Item:

- a. John Petre, 1563 Main St. – Request easement encroachment for fence
- b. Diane Shirk, 408 Spring Grove Rd – Request waiver for additional cost for lateral over 150'

2. REPORTS OF COMMITTEES & OTHERS

A. Correspondence

Action Items:

- a. G. Zimmerman, 316 Farmview Sr. – Penalty Waiver Request

B. Administrative Report—Denise Bensing

Action Item:

- a. Request waiver of penalties due to postal service issues

C. Financial Report—Denise Bensing

Action Items:

- a. Approval of Financial Report and pay the bills.

D. Engineer's Report—Becker Engineering

Action Items:

- a. Approve and Execute Change Order 1 for Contract 2 (HRI)
- b. Approve WWTF & System Project Payment Requisition- Including final payment to HRI in the amount of \$3,466,104.03.
- c. 4933 Division Highway - Approve release of financial security and any remaining escrow
- d. Earland Industrial Complex (Lot #14A) – Grant 8 EDU's of water and sanitary sewer capacity.
- e. Earland Industrial Complex (Lot #14B) – Grant 6 EDU's of water and sanitary sewer capacity.
- f. Terre Hill Water System Tapping Fee – Execute Resolution 2025-01
- g. Approve, report and authorize submission of 2024 Chapter 94 to DEP
- h. Twin Springs Connection – Approve A. N. Lynch (Contract 2) Payment Application 2 (\$14,197.50).

E. Solicitor's Report – Susan Peipher

F. Operation's Report—Bruce Crabb

3. OLD BUSINESS

A. ACTION ITEM: Miller, 108/110 Spring Grove Rd. – Requesting waiver of additional sewer EDU

B. Sunset Ave. St. - Line Replacement (Water)

4. ADJOURN

Weaverland Valley Authority

Meeting Minutes

March 10, 2025

The Board of the Weaverland Valley Authority ("Authority") met at the East Earl Township building 4610 Division Hwy, East Earl, Lancaster County, Pennsylvania on March 10, 2025.

The following board members were present: Craig Tomlinson, Gene Pierce, Terry Zook, Scott Marburger, Devin Sensenig and Randy Miller. Also, present were Dan Becker, Becker Engineering; Susan Peipher, Appel, Yost, and Zee and Denise Bensing, Administrator.

Craig Tomlinson called the meeting to order and noted that the board met in an executive session following the February 10, 2025 meeting and prior to the March 10, 2025 meeting to discuss negotiations with a contractor.

MINUTES: A motion was made by Terry Zook, seconded by Randy Miller that the minutes of the February 10, 2025, meeting be approved as submitted. The motion carried unanimously.

PUBLIC COMMENT:

John Petre, 1563 Main St. – Mr. Petre would like to install a fence on his property. The fence will encroach on the authority easement. The board advised Mr. Petre to not cement the posts in within the easement area. The board agreed to allow the encroachment with an easement encroachment agreement in place. Gene Pierce made a motion to approve an easement encroachment agreement be prepared, seconded by Scott Marburger. Motion carried unanimously.

Diane Shirk, 408 Spring Grove Rd. – The Shirks are requesting a waiver of the cost for the additional lateral over 150'. Mrs. Shirk explained that the additional length was due to avoiding the propane line on the property. Gene Pierce made a motion to waive the additional cost for the lateral length over 150', seconded by Scott Marburger. Motion carried unanimously.

CORRESPONDENCE:

1. G. Martin, 316 Farmview Dr. – The Zimmermans were present to request the penalty of \$30.00 be waived because they put their payment in the drop box before the due date. Their check did not clear their bank account. They have not been late since 2019. Gene Pierce made a motion to waive the penalty of \$30.00, seconded by Scott Marburger. Motion carried unanimously.
2. M.J. Reider lab reports (Shady Maple) February weekly lab results. There will be no surcharge for February.
3. Wildflower Ridge Phase 1 – Review letter #2 from Becker Engineering. Dan noted there are only a couple of items to be addressed.

ADMINISTRATIVE REPORT:

Penalty Waiver Requests due to Postal Service Issues - Denise explained that she and Autumn received numerous phone calls due to customers not receiving their bills. Many of these customers have never been late. Denise is requesting the penalties be waived for four customers. Gene Pierce made a motion to waive the penalties for the customers who did not receive their bills due to postal issues, seconded by Scott Marburger. Motion carried unanimously.

FINANCIAL REPORT:

The Financial report was read with \$217,254.37 (Sewer \$180,864.37 Water \$36,390.00) in bills for approval.

Water & Sewer Collection Fund	\$8,448.65
Business Checking Water Fund – ENB	\$100,076.72
FDIC Insured Sweep Account – Water	\$1,176,334.66
ENB Checking – Twin Springs Project	\$4,035.70

FDIC Insured Sweep Account - Sewer	\$6,040,571.30
Business Checking Sewer Fund - ENB	\$250,191.79
FDIC Insured Sweep Account (Debt Reserve Acct.) – ENB	\$1,311,794.48
Short-Lived Asset Account - ENB	\$140,389.03
Joint WWTP Business Checking (Construction Acct.) – ENB	\$14,241.23

A motion was made by Terry Zook to approve the financial report and pay the bills, seconded by Randy Miller. Motion carried unanimously.

ENGINEER'S REPORT:

Dan Becker reported:

CA/CM: Becker is working with HRI to get the backup documentation requested by USDA. Becker recommends the Authority execute Change Order #1 for HRI in the amount of \$1,831,561.93. Randy Miller made a motion to approve and execute Change Order 1 with HRI, seconded by Terry Zook. Motion carried unanimously.

Dan also recommended approving HRI's payment application 17 in the amount of \$3,466,104.03 which is included on Payment Requisition #34. The amount of the requested loan/grant advance is \$3,492,365.37. Randy Miller made a motion to approve the WWTF & System Project Payment Requisition #34 in the amount of \$3,492,365.37, seconded by Terry Zook. Motion carried unanimously.

Dan noted that 1339 Union Grove Rd. was not part of the original project. Dan recommends Becker working with Bruce to get the property connected.

Timberline – Becker will try to get things moving along on this project.

4933 Division Highway – The developer submitted a request to release the financial security. Gene Pierce made a motion to release the sanitary sewer financial security of \$4,295.00 and release any remaining escrow associated with the project after the Authority confirms that all professional service fees associated with this project have been paid, seconded by Terry Zook. Motion carried unanimously.

Earland Industrial Complex (Lot 14A & 14B). – Becker received a revised sanitary sewer and water capacity request for lot 14A and issued a review letter. Randy Miller made a motion to grant 8 EDU's of sanitary sewer and water capacity for Lot 14A conditioned upon the developer providing a minimum of 90-days consecutive flow monitoring, seconded by Scott Marburger. Motion carried unanimously.

Becker received a revised sanitary sewer and water capacity request for lot 14B and issued a review letter. Scott Marburger made a motion to grant 6 EDU's of sanitary sewer and water capacity for Lot 14B conditioned upon the developer providing a minimum of 90-days consecutive flow monitoring, seconded by Devin Sensenig. Motion carried unanimously.

NHBA Chapter 94 Report – The NHBA Chapter 94 report was submitted to NHBA on Feb. 12, 2025.

ETSA Chapter 94 Report – The ETSA Chapter 94 report was submitted to ETSA on Feb. 12, 2025.

Terre Hill Water System Water Tapping Fees – Becker updated the 2025 Water Tapping Fee calculation. Susan prepared Resolution 2025-01 to increase the Terre Hill Water Tapping Fee to \$5,500. Devin Sensenig made a motion to adopt Resolution 2025-01 as prepared by the solicitor to increase the Terre Hill Water Tapping Fee to \$5,500, seconded by Terry Zook. Motion carried unanimously.

Chapter 94 Report to DEP – Becker recommends the Authority approve the 2024 Chapter 94 Report and authorize submission to DEP. Scott Marburger made a motion to approve and authorize submission of the 2024 Chapter 94 report to DEP, seconded by Gene Pierce. Motion carried unanimously.

Twin Springs Well Connection – This project is waiting on PPL for completion of the work. Becker recommends approving Payment Application 2 to A. N. Lynch in the amount of \$14,197.50. Randy Miller made a motion to approve Contract 2 Payment Application 2 in the amount of \$14,197.50, seconded by Devin Sensenig. Motion carried unanimously.

OPERATION'S REPORT:

Bruce reported that there were several service callouts this month. He noted that an ARV valve needs repaired on the Witmer Road Pumping Station force main. At this time, it is turned off and will be repaired during warmer weather. There was also a low pressure valve issue. The valve was cut out and replaced. The tertiary filter had one leg of the 480v break inside the conduit under the floor. It has been replaced. Bruce completed and submitted a minor permit amendment for an alternate fecal coliform sampling location.

OLD BUSINESS:

Miller, 108/110 Spring Grove Rd. – The board approved the property owner’s request to waive the tapping fee for 110 Spring Grove Rd. because it is not occupied. Susan drafted an agreement, and the property owner executed the agreement. Gene Pierce made a motion to execute, notarize and record the agreement, seconded by Randy Miller. Motion carried unanimously.

Having no further business, Terry Zook moved to adjourn the meeting at 7:16 p.m. seconded by Devin Sensenig. The next meeting will be held on April 14, 2025, beginning at 6:30 p.m.

Respectfully submitted,

Denise A. Bensing

Cc: Harold Kilhefner
Scott Marburger
Randy Miller
L. Eugene Pierce
Jason Firestine
Terry Zook
Craig Tomlinson
Devin Sensenig
East Earl Township
Terre Hill Borough
Robert Rissler
Dan Becker, Becker Engineering
Susan Peipher, Appel, Yost & Zee