

WEAVERLAND VALLEY AUTHORITY

4610 Division Highway
East Earl, PA 17519 (717) 354-5593

BOARD MEETING AGENDA

February 10, 2025

1. OPEN MEETING

A. Minutes approval (January 13th)

B. Public Comment (public comment otherwise at time of each agenda item)

Action Item:

- a. Thomas Dougherty, 422 Spring Grove Rd – Request waiver for additional cost for lateral over 150'

2. REPORTS OF COMMITTEES & OTHERS

A. Correspondence

Action Items:

- a. LSA Grant Agreement. (Water Storage Tank Rehab.) Chairman and Secretary to sign online agreement
- b. L.A.B.S. 2025 Price Proposal

B. Administrative Report—*Denise Bensing*

Action Item:

- a. Authorize transfer of \$69,882 to Short-Lived Asset Account
- b. Procurement Policy- Update bidding thresholds
- c. Rave Alert for Public Notification (Under contract until 3/31/25) Cost to renew for 1 year \$1,431.13

C. Financial Report—*Denise Bensing*

Action Items:

- a. Approval of Financial Report and pay the bills.

D. Engineer's Report—*Becker Engineering*

Action Items:

- a. Approve and Execute Change Order 2 for Contract 1 (Pact Two)
- b. Approve WWTF & System Project Payment Requisition
- c. Approve payment to Terre Hill Mennonite School in the amount of \$469.00 to reimburse for damaged mailbox and post and straighten stop sign post.
- d. 4933 Division Highway - Approve release of financial security and any remaining escrow
- e. 529 Ranck Rd. – Defer water service to NHBA and provide sewer service for proposed project
- f. Approve, report and authorize submission of 2024 Chapter 94 to NHBA
- g. Approve, report and authorize submission of 2024 Chapter 94 to ETSA
- h. Water Systems Tapping Fee Calculations

E. Solicitor's Report – *Susan Peipher*

F. Operation's Report—*Bruce Crabb*

- a. Hydraulic breaker attachment for mini-excavator (Approx. \$10,000)

3. OLD BUSINESS

A. Miller, 108/110 Spring Grove Rd. – Requesting waiver of additional sewer EDU

B. Sunset Ave. St. - Line Replacement (Water)

4. ADJOURN

Weaverland Valley Authority

Meeting Minutes

February 10, 2025

The Board of the Weaverland Valley Authority (“Authority”) met at the East Earl Township building 4610 Division Hwy, East Earl, Lancaster County, Pennsylvania on February 10, 2025.

The following board members were present: Harold Kilhefner, Craig Tomlinson, Gene Pierce, Terry Zook, Scott Marburger and Devin Sensenig. Also, present were Dan Becker, Becker Engineering; Susan Peipher, Appel, Yost, and Zee and Denise Bensing, Administrator.

MINUTES: A motion was made by Gene Pierce, seconded by Devin Sensenig, that the minutes of the January 13, 2025, meeting be approved as submitted. The motion carried unanimously.

PUBLIC COMMENT:

Thomas Dougherty, 422 Spring Grove Rd. – Mr. Dougherty requested a waiver of the cost for his lateral being more than 150’ long. He explained that he placed his lateral stake but somebody moved it. He was told it was moved because the lateral cannot cross his driveway. Because of the location of his facilities, the contractor would have to bore under his driveway no matter where the lateral was placed. If the stake hadn’t been moved, the distance to the grinder tank would not have been more than 150’. Gene Pierce made a motion to approve the waiver of the cost of the lateral being over 150’, seconded by Craig Tomlinson. Motion carried unanimously.

CORRESPONDENCE:

1. LSA Grant Agreement for water storage tank rehabilitation – The Authority was awarded a grant of \$380,000 for rehabilitation of the water tower. The grant funds need to be spent by June 2027. Gene Pierce made a motion for the chairman and secretary to electronically sign the grant agreement, seconded by Devin Sensenig. Motion carried unanimously.
2. L.A.B.S 2025 prices – Gene Pierce made a motion to approve the L.A.B.S. 2025 prices and sign the form, seconded by Craig Tomlinson. Motion carried unanimously.
3. M.J. Reider lab reports (Shady Maple) January weekly lab results. There will be no surcharge for January.
4. ELA Group/Earland Industrial Park Lot 14 – Revised capacity request. Dan reported that Becker will review.
5. Gerald Allgyer, 1290 Martin St. – Mr. Allgyer sent another letter requesting information. It was noted that Susan sent a letter to Mr. Allgyer dated Feb. 7, 2025. In the letter it was noted that any further requested information should be submitted on a Right-to-Know form.
6. DEP Inspection report for Twin Springs system – Bruce was not present to discuss.

ADMINISTRATIVE REPORT:

Transfer to Short-Lived Asset Account - Denise explained that USDA requires a yearly deposit of \$69,882 to the Short-Lived Asset account. Gene Pierce made a motion to transfer \$69,882 to the Short-Lived Asset account, seconded by Craig Tomlinson. Motion carried unanimously.

Procurement Policy – The policy was updated to reflect the current bidding thresholds. Gene Pierce made a motion to adopt the updated Procurement Policy for 2025, seconded by Terry Zook. Motion carried unanimously.

Rave Alert Renewal – Denise explained that the public notification contract with Rave Alert will expire March 31, 2025. Bruce has no issues with Rave Alert and Denise did not find any other service that would be any better. The cost for 2025 is \$1,431.13 for the year. Gene Pierce made a motion to contract with Rave Alert for one year at a cost of \$1,431.13, seconded by Craig Tomlinson. Motion carried unanimously.

Cyber Liability Coverage – Denise reported that the cyber liability coverage was bound. She also reported that there are additional benefits with the policy that will be beneficial to the Authority.

Budget to Actual – Denise distributed the Budget to Actual for the 4th quarter of 2024.

FINANCIAL REPORT:

The Financial report was read with \$98,777.98 (Sewer \$74,786.57 Water \$23,991.41) in bills for approval.

Water & Sewer Collection Fund	\$57,342.07
Business Checking Water Fund – ENB	\$100,084.93
FDIC Insured Sweep Account – Water	\$1,130,576.67
ENB Checking – Twin Springs Project	\$4,035.13
FDIC Insured Sweep Account - Sewer	\$5,807,543.02
Business Checking Sewer Fund - ENB	\$250,212.33
FDIC Insured Sweep Account (Debt Reserve Acct.) – ENB	\$1,308,149.58
Short-Lived Asset Account - ENB	\$70,433.85
Joint WWTP Business Checking (Construction Acct.) – ENB	\$1,111.94

A motion was made by Gene Pierce to approve the financial report and pay the bills, seconded by Scott Marburger. Motion carried unanimously.

ENGINEER'S REPORT:

Dan Becker reported:

CA/CM: Becker recommends the Authority execute Change Order #2 for Pact Two. This change order will address credit for the paving issues. Terry Zook made a motion to approve and execute Change Order 2 with Pact Two, LLC, seconded by Craig Tomlinson. Motion carried unanimously.

Dan also recommended approving Pact Two's payment application 26 in the amount of \$36,900 which is included on Payment Requisition #33. The amount of the requested loan advance is \$50,019.50. Gene Pierce made a motion to approve the WWTF & System Project Payment Requisition #33 in the amount of \$50,019.50, seconded by Craig Tomlinson. Motion carried unanimously.

A meeting is scheduled with HRI, Becker, Susan, Harold, Gene, & Craig on February 27th to discuss the outstanding change orders.

Terre Hill Mennonite School, 1416 Union Grove Rd. submitted a claim for \$469.00 because their mailbox, mailbox post, and stop sign were damaged by HRI. Terry Zook made a motion to approve payment to Terre Hill Mennonite School in the amount of \$469.00, seconded by Scott Marburger. Motion carried unanimously.

Millstream (Twin Springs Lot 8) – Becker received record drawings on January 27, 2025, and is in the process of reviewing them.

Lighthouse Assembly of God – Record drawings have still not been received. Becker followed up with the design engineer on January 30, 2025. The design engineers noted they will be scheduling a site survey in the near future to complete the record drawings.

4933 Division Highway – The grinder pump start up report was received January 2, 2025. Any escrow and financial security can be released when a written request is received from the property owner. Gene Pierce made a motion to table the approval to release escrow and financial security until a written request is received, seconded by Devin Sensenig. Motion carried unanimously.

529 Ranck Rd. – The developer's consultant submitted a revised sanitary sewer and water capacity request. Becker met with Bruce, Earl Township Sewer Authority, and New Holland Borough Authority to discuss the alternatives based on the original request. Becker recommends deferring water service to New Holland Borough Authority. Becker also recommends the Authority provide sanitary sewer service. Terry Zook made a motion to defer water service to New Holland Borough Authority and provide sanitary sewer service for this project, seconded by Devin Sensenig. Motion carried unanimously.

NHBA Chapter 94 Report – Becker prepared the annual Chapter 94 report for NHBA and provided a copy to the Authority. Scott Marburger made a motion to approve the 2024 Chapter 94 Report and authorize submission to New Holland Borough Authority, seconded by Craig Tomlinson. Motion carried unanimously.

ETSA Chapter 94 Report – Becker prepared the annual Chapter 94 report for ETSA and provided a copy to the Authority. Devin Sensenig made a motion to approve the 2024 Chapter 94 Report and authorize submission to Earl Township Sewer Authority, seconded by Terry Zook. Motion carried unanimously.

Water System Tapping Fees - Dan updated the calculations and the maximum allowable water system tapping fee for the Blue Ball system is \$8,405 and for the Terre Hill system is \$5,511. The current Blue Ball

tapping fee is \$8,300. Dan would recommend keeping the tapping fee for the Blue Ball area the same due the minimal increase allowed. The current tapping fee for Terre Hill is \$4,600. The board agreed to have Susan prepare a resolution to increase the Terre Hill area tapping fee to \$5,500.

Twin Springs Well Connection – Pact confirmed at a meeting on Jan. 31, 2025 that their substantial completion date will be Feb. 28, 2025.

Herman Ewell – Dan noted that the flows at Herman Ewell have been high. A letter will be sent to them regarding the high flows.

SOLICITOR'S REPORT:

Susan reported that she scheduled a meeting with HRI on Feb. 28, 2025, at 9:00 a.m. at the East Earl Township building.

OPERATION'S REPORT:

Bruce presented his report via email. Bruce would like to purchase a hydraulic breaker that will attach to the mini-excavator. Gene Pierce made a motion to purchase the hydraulic breaker attachment for the mini-excavator for approximately \$10,000, seconded by Terry Zook. Motion carried unanimously.

Having no further business, Terry Zook moved to adjourn the meeting at 7:52 p.m. and move to an executive session, seconded by Craig Tomlinson. The next meeting will be held on March 10, 2025, beginning at 6:30 p.m.

Respectfully submitted,

Denise A. Bensing

Cc: Harold Kilhefner
Scott Marburger
Randy Miller
L. Eugene Pierce
Jason Firestine
Terry Zook
Craig Tomlinson
Devin Sensenig
East Earl Township
Terre Hill Borough
Robert Rissler
Dan Becker, Becker Engineering
Susan Peipher, Appel, Yost & Zee