

WEAVERLAND VALLEY AUTHORITY

4610 Division Highway
East Earl, PA 17519 (717) 354-5593

BOARD MEETING AGENDA

March 11, 2024

REVISED*

1. OPEN MEETING

- A. **Minutes approval (February 12th)**
- B. **Public Comment** (public comment otherwise at time of each agenda item)

2. REPORTS OF COMMITTEES & OTHERS

A. Correspondence

Action Items:

- a. Wm. Diehm – Penalty Waiver Requests
- b. Teter, 405 Maple St. – Penalty Waiver Request
- c. 188 Reading Rd. – Request for waiver additional tapping fee

B. **Administrative Report**—*Denise Bensing*

- a. Martin Flooring Vine St. warehouse – unbilled water consumption

C. **Financial Report**—*Denise Bensing*

Action Items:

- a. Approval of Financial Report and pay the bills
- b. Approve WWTF & System Project Payment Requisition

D. **Engineer's Report**—*Becker Engineering*

Action Items:

- a. ~~Ratify execution of the NPDES Permit Renewal Application and payment of fee to LCCD.~~

- * b. Deny Pact Two's Payment Application 22

- c. Approve Contract 5 Change Order 5.
- d. Approve 7 EDU's for Goodville Industrial Center.
- e. Approve 12 EDU's for Terre Hill Mennonite School
- f. Execute Resolution for Blue Ball Tapping Fee
- g. Execute Resolution for Terre Hill Tapping Fee
- h. Approve, Report, and Authorize Submission of Chapter 94 Report to PADEP
- i. Approve Payment Application for Twin Springs Project – Contract 1 Pmt. 3 \$42,750.00

E. **Solicitor's Report** – *Susan Peipher*

F. **Operation's Report**—*Bruce Crabb*

3. NEW BUSINESS

Action Items:

- a. 2024 Mowing Estimates
- b. G Fisher Damage Claims

4. OLD BUSINESS

- A. Sunset Ave. St. - Line Replacement (Water)
- B. Daryl Peck Svcs. For Closing w/ USDA – Hourly Rate

5. ADJOURN

Weaverland Valley Authority

Meeting Minutes

March 11, 2024

The Board of the Weaverland Valley Authority (“Authority”) met at the East Earl Township building 4610 Division Hwy, East Earl, Lancaster County, Pennsylvania on March 11, 2024. Chairman Harold Kilhefner called the meeting to order at 6:40 p.m. and announced that the board had met in an executive session prior to the meeting to discuss legal concerns with a contractor and the solicitor’s transfer to a new legal firm.

The following board members were present: Kenneth Witmer, Harold Kilhefner, Terry Zook, Craig Tomlinson, Gene Pierce, Jason Firestine, & Scott Marburger. Also, present were Susan Peifer, Blakinger Thomas Law Firm; Dan Becker, Becker Engineering; Rob Hallman, Becker Engineering; Bruce Crabb, Operations Supervisor; and Denise Bensing, Administrator.

MINUTES: A motion was made by Jason Firestine, seconded by Terry Zook, that the minutes of the February 12, 2024 meeting be approved as submitted. The motion carried unanimously.

CORRESPONDENCE:

1. M.J. Reider lab reports (Shady Maple) February weekly lab results. There will be no surcharge for February.
2. PADEP – Notification that the Consent Order & Agreement has been satisfied and DEP has terminated the COA obligations.
3. Blakinger Thomas Law Firm – Notification that Susan Peipher will be leaving the firm and becoming a partner at Appel, Yost & Zee effective March 15, 2024.
4. Wm. Deihm Penalty Waiver Request for multiple properties– Scott Marburger made a motion to waive the penalties one time, seconded by Gene Pierce. Motion carried unanimously.
5. Teter, 405 Maple St. Penalty Waiver Request – Gene Pierce made a motion to waive the penalty, seconded by Jason Firestine. Motion carried unanimously.
6. Buzzard, 188 Reading Rd. Request to Waive Additional Tapping Fee – The request is to not be required to purchase a second EDU for the hair salon on the property. Mrs. Buzzard explained that she has not taken on any new clients for 7-10 years and has removed her sign. She has only been continuing to service her current clients whose average age is between 80-85. Her business has shown a loss the past two years. If she is required to purchase the additional capacity, she will need to close her shop because she doesn’t have the income to support the tapping fee let alone the quarterly fees. Terry Zook made a motion to waive the additional tapping fee, seconded by Scott Marburger. Motion carried unanimously.

ADMINISTRATIVE REPORT:

Denise reported that, after reading the Terre Hill meters in January, there is a water meter at the Martin’s Flooring warehouse on Vine St. that was not being read. It was not being read because when the Authority took over the Terre Hill system, Denise and Ellie were told that the account associated with this meter should stay inactive because there was no means of plumbing in the building. A letter was sent to the current property owner to schedule a visit with Bruce. When Bruce visited the property, he found that there are three meters for the building and all meters are capturing water usage for different parts of the building. It is unknown when the plumbing configuration changed and the rates have changed significantly since 2018. After some discussion, the board recommended using the 2018 rates. Denise will draft a letter and invoice the property owner for the consumption. Denise did report that the account has been activated.

Denise also reported that Cheryl started and things are going well.

FINANCIAL REPORT:

The Financial report was read with \$177,034.64 (Sewer \$131,344.53 Water \$45,690.11) in bills for approval.

Water & Sewer Collection Fund	\$6,225.01
Business Checking Water Fund – ENB	\$100,000.00
FDIC Insured Sweep Account – Water	\$1,073,393.13
ENB Checking – Twin Springs Project	\$474,882.00
FDIC Insured Sweep Account - Sewer	\$4,837,298.61
Business Checking Sewer Fund - ENB	\$250,000.00
FDIC Insured Sweep Account – Fulton	\$1,045,392.22

Joint WWTP Business Checking – Fulton Bank	\$0.00
Joint WWTP Business Checking – ENB	\$0.00

A motion was made by Scott Marburger to approve the financial report and pay the bills, seconded by Jason Firestine. Motion carried unanimously.

Denise presented Payment Requisition #22 for the WWTP and Conveyance System project. The amount of the requested loan advance is \$376,377.99. Gene Pierce made a motion to approve the WWTF & System Project Payment Requisition #22 in the amount of \$376,377.99, seconded by Terry Zook. Motion carried unanimously.

ENGINEER’S REPORT:

Dan Becker reported:

CA/CM: HRI continues to install LPSS laterals and grinder pumps for properties along SR023. They also began installation of LPSS laterals via directional boring along Spring Grove Rd. Becker and HRI met with PennDOT to discuss traffic control requirements for the Cedar Creek culvert boring crossing. HRI has submitted a combined revised change order on Feb. 29th. Becker will review the revised submission. BSI has not provided the additional information requested by USDA for the change order. To date, the Authority has received 151 of 158 lateral agreements. Becker submitted the project NPDES permit renewal application to LCCD.

Pact Two submitted a payment application which includes work associate with Change Order 1. Becker recommends that the Pact Two Payment Application 22 be denied. Jason Firestine made a motion to add the denial of the Pact Two Payment Application to the agenda due to a miscommunication, seconded by Terry Zook. Motion carried. Jason Firestine made a motion to deny payment of the Pact Two Payment Application 22 since Change Order 1 has not been executed by Pact Two, seconded by Scott Marburger. Motion carried unanimously.

Becker received a change order from Rogers Mechanical Company for a check valve on the ice making machine as required by the Township building code official. Craig Tomlinson made a motion to execute Contract 5 Change Order 5 in the amount of \$538.52, seconded by Jason Firestine. Motion carried unanimously.

Capacity Allocations:

1. Goodville Industrial Center – Becker reviewed their Service Application and recommends the Authority allocate 7 EDU’s of capacity as requested. Jason Firestine made a motion to approve 7 EDU’s of sanitary sewer capacity for Goodville Industrial Center, seconded by Scott Marburger. Motion carried unanimously.
2. Terre Hill Mennonite School – Becker reviewed their Service Application and recommends they be allocated 12 EDU’s of capacity as requested. Jason Firestine made a motion to approve 12 EDU’s of sanitary sewer capacity for Terre Hill Mennonite School, seconded by Scott Marburger. Motion carried unanimously.

Lighthouse Assembly of God: Becker received a resubmission and is in the process of reviewing it.

Sauder Hardscape: Becker emailed review comments to the developer’s consultant on Feb. 15, 2024.

Water System Tapping Fees: Becker updated the tapping fee calculations for 2024. Susan prepared Resolution 2024-01 which would increase the tapping fees as follows. East Earl would increase from \$8,100 to \$8,300 and Terre Hill would increase from \$4,500 to \$4,600. Gene Pierce made a motion to adopt resolution 2024-01 to update the 2024 tapping fees, seconded by Craig Tomlinson. Motion carried unanimously.

NHBA Chapter 94 Report: PADEP requested additional information pertaining to the WVA pumping stations. Becker addressed the comments on March 4, 2024.

Terre Hill I/I Reduction: Becker will develop an I/I reduction program and continue to work with Bruce to reduce the I/I in the Terre Hill collection system.

PADEP Chapter 94 Report: Becker prepared the Chapter 94 report for PADEP and provided a copy to the board for review. Jason Firestine made a motion to approve the 2023 Chapter 94 Report and authorize submission to PADEP, seconded by Craig Tomlinson. Motion carried unanimously.

808 E. Main St/108 Short St.: It has come to Becker’s attention that a building located on the 808 E. Main St. property was connected to the Authority water system through the 108 Short St. property. The developer’s consultant submitted a proposal to the Authority to allow this arrangement to continue. Becker will review the proposal and provide a recommendation to the Authority.

SRBC/DEP Permitting and Compliance:

Terre Hill System: Becker notified SRBC of the Authority’s decision to proceed with Option 1 (continue review of AHE, pursue approval of Well 6 and obtain grandfathered status for Well1 and 3).

Twin Springs Project Payment Application: Becker received and reviewed Payment Application #3 from Pact in the amount of \$42,750. Gene Pierce made a motion to approve Contract 1, Payment Application 3 to Pact Two in the amount of \$42,750, seconded by Craig Tomlinson. Motion carried unanimously.

Water Storage Tank Rehabilitation: The County Commissioners awarded the second round of grants and the Authority did not receive anything for this project.

OPERATION'S REPORT:

Bruce reported that Total Phosphorus was out of compliance this month. They are addressing this with chemicals. The Flygt Cloud alarm system is working at the Fairview St. pumping station and the Terre Hill pumping station. The Meter Guy will be installing a Sensaphone Sentinel Pro at the WWTP. Bruce is also working with Aqua on getting the PLC to work properly. He noted that the influent alarm is still not working.

Bruce reported that the PFA's were sampled recently. The Blue Ball system samples came back reporting non-detect. Terre Hill samples did not result in a non-detect but they were pretty good.

The sludge has all been removed from the tanks and the reed beds have been completely removed. Demolition of the Terre Hill WWTP has started.

NEW BUSINESS:

Mowing Estimates: Bruce received two quotes for mowing in 2024 ranging Mr. Grounds Keeper for \$615.00 per mowing and P & P Home Improvements for 550.00 per mowing. Gene Pierce made a motion to contract with P & P Home Improvements for the 2024 mowing season at a rate of \$550.00 per mowing, seconded by Terry Zook. Motion carried unanimously.

Greg Fisher Vehicle Damage Claims: Denise explained that Mr. Fisher was in the office and provided her with all receipts and insurance reimbursement information. Mr. Fisher has out of pocket expenses totaling \$1,080. He would like to be reimbursed for his out-of-pocket expenses. HRI Representatives were in attendance and explained that the claim was submitted to their insurance company and as of the previous week it was under investigation. A motion was made by Scott Marburger to move forward with getting Mr. Fisher reimbursed. The motion failed due to no second being made. The board's opinion is that HRI's insurance company should be handling these claims. Susan will follow up with HRI's insurance company.

OLD BUSINESS:

Daryl Peck's Services for Closing with USDA: Denise reported that Daryl's rate is \$225.00 per hour. She also noted that Bill McCarty feels it is necessary to have Daryl involved. Susan thinks it would be wise to hire him especially if Bill is recommending that he be involved. Gene Pierce made a motion to hire Daryl Peck to assist with the closing with USDA at an hourly rate of \$225.00 not to exceed \$6,000.00, seconded by Jason Firestine. Motion carried unanimously.

Having no further business, Jason Firestine moved to adjourn the meeting at 8:29, seconded by Craig Tomlinson. The next meeting will be held on April 8, 2024 beginning at 6:30 p.m.

Respectfully submitted,

Denise A. Bensing

Cc: Harold Kilhefner
Scott Marburger
Randy Miller
L. Eugene Pierce
Kenneth Witmer
Jason Firestine
Terry Zook
Craig Tomlinson
East Earl Township
Terre Hill Borough
Robert Rissler
Dan Becker, Becker Engineering
Susan Peipher, Appel, Yost & Zee
Terry Kauffman