

WEAVERLAND VALLEY AUTHORITY

4610 Division Highway
East Earl, PA 17519
(717) 354-5593

BOARD MEETING AGENDA

July 11, 2022

1. **OPEN MEETING**
 - A. **Minutes approval (June 13th)**
 - B. **Public Comment** (public comment otherwise at time of each agenda item)

2. **REPORTS OF COMMITTEES & OTHERS**
 - A. **Correspondence**
 - B. **Administrative Report**—*Denise Bensing*
 - C. **Financial Report**—*Denise Bensing*
Action Items:
 - a. Approval of Financial Report and pay the bills
 - b. Approve WWTF & System Project Payment Requisition
 - D. **Engineer's Report**—*Becker Engineering*
 - E. **Solicitor's Report**—*Frank Mincarelli*
 - F. **Operations Report**—*Bruce Crabb*
 - G. **Day-to-Day Committee Report** – *Harold Kilhefner*
 - a. 2021 Audit review

3. **NEW BUSINESS**
 - A. County Water Sewer Mapping Project
Action Items:
 - a. GIS Data Agreement
 - B. Energy Supplier Rates
Action Items:
 - b. Lock in energy supplier rate beginning April 2023

4. **OLD BUSINESS**
 - A. **Sunset Ave. Line Replacement** (Water)

5. **ADJOURN**

Weaverland Valley Authority

Meeting Minutes

July 11, 2022

The Board of the Weaverland Valley Authority (“Authority”) met at the East Earl Township building 4610 Division Hwy, East Earl, Lancaster County, Pennsylvania on July 11, 2022. Vice-Chairman Harold Kilhefner called the meeting to order at 6:30 p.m.

The following Board members were present: Harold Kilhefner, Scot Ash, Terry Zook, Randy Miller and Scott Marburger. Also, present were Dan Becker, Becker Engineering; Rob Hallman, Becker Engineering; Bruce Crabb, Operations Supervisor and Denise Bensing, Administrator.

MINUTES: A motion was made by Randy Miller, seconded by Terry Zook, that the minutes of the June 13, 2022 meeting be approved as submitted. The motion carried unanimously.

CORRESPONDENCE:

1. M.J. Reider lab reports (Shady Maple) June. Denise noted there will be a surcharge for June.
2. WG Malden – Shady Maple 2nd Quarter Calibration report. Equipment is operating properly.
3. Becker Engineering – Shady Maple RV Expansion review letter #2 – There are numerous comments to be addressed but nothing out of the ordinary.

FINANCIAL REPORT:

The Financial report was read with \$103,872.40 (Sewer \$73,985.92 Water \$29,886.48) in bills for approval.

Water & Sewer Collection Fund	\$5,910.94
Business Checking Water Fund – ENB	\$100,000.00
FDIC Insured Sweep Account – Water	\$863,134.30
FDIC Insured Sweep Account - Sewer	\$2,894,795.94
Business Checking Sewer Fund - ENB	\$250,000.00
FDIC Insured Sweep Account – Fulton	\$1,026,504.40
Joint WWTP Business Checking – Fulton Bank	\$2,500.00
Joint WWTP Business Checking – Ephrata National Bank	\$60,463.20

A motion was made by Scot Ash to approve the financial report and pay the bills, seconded by Randy Miller. Motion carried unanimously.

Denise presented Payment Requisition #2 for the WWTP and Conveyance System project. The amount of the requested loan advance is \$627,574.77. Randy Miller made a motion to approve the WWTF & System Project Payment Requisition #2 in the amount of \$627,574.77, seconded by Scot Ash. Motion carried unanimously.

ENGINEERS’ REPORT:

Rob showed drone footage of the construction site for the wastewater treatment facility (WWTF). He plans on doing this monthly for the board to see the progress if they are interested.

Dan Becker reported:

WWTP & Collection System: Dan displayed a drawing of the future WWTF and explained that the blower room is proposed to have unlined ductile iron pipe below grade from the blower room to the WWTF tanks. This pipe currently has a 14-month lead time. Becker is looking into alternatives. One alternative would be to have a stand alone above ground blower room located adjacent to the WWTF tank to eliminate the need for any underground piping. This would involve an additional cost but it wouldn’t hold up construction. Becker will continue working with the contractor to find a reasonable solution.

The blasting is completed for the control building area. The contractor continues to drill and blast for the headworks building. The blasting should be completed early next week. The new water line and electrical facilities to the existing site well is complete. Becker continues to review shop drawings and RFI's. To date, changes have led to savings of approximately \$220,000 and this does not include the elimination of the Frogtown Rd. pump station. USDA has approved the elimination of the Frogtown Rd. pump station and agreed that it will not trigger a new environmental review. Becker will prepare an amendment to their E-500 for the Authority's consideration at the August meeting.

Becker continues to meet with property owners to answer questions and discuss connections. Becker has also gathered a list of local contractors to be included in the next property owner mailing. The next letters will go out after the grinder pump shop drawings are approved.

Wildflower Ridge: The contractor anticipates completing the punch list items this week.

Millstream: Construction and testing of the sanitary sewer and water facilities is continuing. The sampling manhole bench/flow channel needs coated.

Earl Township Sewer Authority (ETSA) Septage Receiving – The septage receiving facilities continue to generate a significant monthly revenue. They were having an issue with heavy grit accumulation in the holding tank. Installation of a grit removal facility upstream from the existing holding tank is proposed to be installed at a cost of approximately \$15,000. WVA will share 38.6% of this cost. However, the revenue being generated will far offset the additional cost.

New Holland Borough Authority Flow Restrictions – Dan has not heard from the Borough Authority sewer engineer. Dan will follow up on this.

SRBC Permitting (BB System) – As required for the PennVEST funding application, Becker has advertised for the environmental exclusion public comment period. This will remain open until July 25, 2022. The application will be submitted to PennVEST prior to August 3, 2022.

OPERATIONS REPORT:

Bruce reported that the clarifier is not working again. The problem is a bad primary gear (drive snapped). Bruce contacted DEP to discuss the issues and find out if anything is needed to bypass the tank. He did note that the issues have not caused the system to be out of compliance yet.

Bruce also reported that well #1 in Blue Ball is currently out of service. Kohl Brothers is scheduled to repair/replace the pump this week. There was also a water main break on Sunset Avenue which was repaired on July 9th.

On June 20th, a fire hydrant on Main St. in Terre Hill was hit by an uninsured, drunk driver. The information was sent to the Authority's insurance and processed. The Authority will be out the deductible of \$500.00. The insurance company will try to recover it and if it is recovered, they will reimburse the Authority.

DAY-TO-DAY COMMITTEE:

Harold reported the committee reviewed the audited financials with the auditor. The audit went very well. Most of the comments were the same as previous years. Denise noted that she has been doing more research on preparing a Technology Disaster Recovery Plan which was noted in the audit management letter. She is thinking it would be a good idea to set up a meeting with the Township and discuss working together since the server is shared equipment.

Harold also noted that the property in Terre Hill that applied to the zoning hearing board to run an in-home food business has decided to withdraw their application.

NEW BUSINESS:

County Water and Sewer Mapping Project.: Denise was contacted for the Authority to participate in this project. The Economic Development Company of Lancaster County is looking for GIS mapping as well as the Authority to sign a data-sharing agreement. It was noted that some but not all organizations are signing the agreement. The Authority could provide the GIS mapping but not enter into the agreement. There was concern about how often they will be updating the information. The board decided to meet with them but take no action on the agreement at this time.

Energy Supplier Rates: Denise was contacted by the energy consulting firm she has worked with in the past regarding the increasing electric rates and locking in to rates early. Denise distributed a list of suppliers and rate

options to the board. The best option on the list was MidAmerican for 48 months. Scot Ash made a motion to lock in for 48 months with MidAmerican, seconded by Randy Miller. Motion carried unanimously.

Having no further business, Randy Miller moved to adjourn the meeting at 7:55, seconded by Scott Marburger. The next meeting will be held on August 8, 2022 beginning at 6:30 p.m.

Respectfully submitted,

Denise A. Bensing

Cc: Scot Ash
Harold Kilhefner
Scott Marburger
Randy Miller
L. Eugene Pierce
Kenneth Witmer
Jason Firestine
Terry Zook
East Earl Township
Terre Hill Borough
Robert Rissler
Dan Becker, Becker Engineering
Frank Mincarelli, Blakinger Thomas
Terry Kauffman